

Emergency Plan of Action (EPoA) Burundi: Election preparedness

DREF Operation n°	MDRBI017	Glide n°:	--
For DREF; Date of issue:	13 April 2020	Expected timeframe:	3 months
		Expected end date:	31 July 2020
Category allocated to the of the disaster or crisis: Yellow			
DREF allocated: CHF 180,242			
Total number of people at risk:	10,000 people based on the Contingency Plan scenario	Number of people to be assisted:	2,000 people
Provinces at risk:	18 provinces in 5 regions	Provinces targeted:	10 provinces in 5 regions
Host National Society presence (n° of volunteers, staff, branches): Burundi Red Cross with 18 Branches and more than 600,000 Volunteers			
Red Cross Red Crescent Movement partners actively involved in the operation: ICRC, IFRC, Belgian Red Cross Flanders, Belgian Red Cross French, Luxembourg Red Cross, Finnish Red Cross, Norwegian Red Cross, Spanish Red Cross, IFRC and ICRC			
Other partner organizations actively involved in the operation: Civil Department of Burundi Government, National Platform of Disaster Risk Management, UNOCHA, UNFPA			

A. Situation analysis

Description of the disaster

In line with its Constitution, every five (5) years Burundi holds national Presidential Elections. The next elections are planned to hold this year, on the 20th of May 2020. The 2020 elections in Burundi will include: Presidential, Parliamentary and Local communal leaders' elections. With the confirmation of the election dates, the below critical dates and timelines have already been identified:

- 25 February 2020 – registration of Presidential candidates
- 5 March 2020 – approval of candidates by the nomination courts
- 17 March 2020 – end of appeal process for disqualified candidates
- 20 April to 17 May 2020 – election campaign period
- 20 May 2020 – election day
- 4 June 2020 – announcement of election results.

While the situation in Burundi has remained calm with no incidences of violence or protests linked to the elections, there is still a risk that protests, and violence may be experienced in the 2020 elections. Indeed, Burundi has historically been subject to pre and post electoral tensions with previously experienced unrest, deaths, injuries and population movement witnessed in 2015 which saw more than 300,000 people fleeing to Tanzania, Rwanda and other neighbouring countries. Indeed, the 2015 general election, marked with high tension and violence which culminated in the run-off election, is still in the minds of people and demonstrate that the security situation can quickly deteriorate.

This prompted Burundi Red Cross Society (BRCS) to develop contingency plans to respond effectively to any potential humanitarian needs associated with the imminent election process. As such, together with ICRC, BRCS has developed a contingency plan for providing humanitarian assistance, particularly, first aid services and psychosocial support to those affected in specific high-risk regions of the country where pre-election rallies indicate high tensions.

BRCS is in the process of operationalizing components of its Election Contingency Plan. Working in partnership with the ICRC and Belgian Red Cross, majority of the preparedness activities in the contingency plan have been undertaken.

Summary of the current response

Overview of Host National Society Response Action

BRCS has previous experience in preparing for and responding to civil unrest events from 2010, 2015 and 2018 during the referendum. In preparation to respond to the 2020 elections, BRCS is planning to have 200 volunteers ready for deployment and 40 staff to cover the main polling stations in 50 Communes of the 10 hot spot provinces. These localities were identified after tensions were recorded following registration of candidates.

In October 2019, BRCS and ICRC started election preparedness activities by planning and developing a risk and vulnerability data collection form which was sent to all branches to monitor the prevailing situation from the commune to the provincial levels and to identify the main and most recurrent risks at the communal level. These risks were identified as:

- Refusal to hold meetings for certain political parties.
- Curfews imposed in certain provinces and communes.
- Destruction of the offices of political parties.
- Clashes between supporters of different parties.
- Paramilitary exercises organized by supporters of different political parties.
- Persecution and imprisonment of members of opposition parties.

In January 2020, BRCS Secretary General (SG) setup a Technical Committee in charge of the coordination and monitoring of the situation relating to elections in Burundi. The Committee is made up of two (2) staff from the National Society as well as the Representative of the Norwegian Red Cross and the ICRC Cooperation Officer.

In preparation for the elections, BRCS has already started to train Emergency Response Teams in First Aid and Safer Access. These trainings are aimed at ensuring the NS has a pool of staff and volunteers available to deploy from the beginning of the election process including the nomination of candidates.

To date, BRCS has trained volunteers and staff in 10 high risk districts as follows:

- 225 people trained on First Aid, including simulation exercises on first aid in conflicts. This includes 25 volunteers in each branch from Bubanza, Bujumbura Mairie, Bujumbura Rural, Rumonge, Makamba, Ruyigi, Kirundo, Cibitoke and Ngozi).
- 180 people (staff and volunteers) trained on Safer Access (20 people per branch from Bubanza, Bujumbura Mairie, Bujumbura Rural, Bururi, Makamba, Ruyigi, Kirundo, Cibitoke, Gitega)
- Organization of Friendship Cafes in all 10 provinces and in eight pilot Communes for local authorities, administration, police, army and other authorities – at least 450 people have attended the cafes in Kayogoro, Nyanza-Lac, Rumonge, Busoni, Ntega, Kirembe, Gashikanwa, Muruta, Mabayi, Rugombo, Gihanga, Mutimbuzi, Kanyosha, Ntahangwa and Muha.

Overview of Red Cross Red Crescent Movement Actions in country

Burundi Red Cross Society receives technical support from IFRC East Africa CCST based in Nairobi. As concerns this operation, BRCS is leading the election preparedness activities in coordination with IFRC and ICRC, providing technical and financial support to ensure this DREF is aligned with and supports National Society's 2020 Contingency Plan.

Norwegian Red Cross is a member of the coordination and monitoring committee in charge of preparedness activities. Belgian Red Cross Flanders has contributed to the strategic stock of fuel and will also contribute to running training sessions in Humanitarian Diplomacy and promotion of RCRC principles and values, mobile cinema and Community Engagement and Accountability (CEA) activities, IT and communication, WASH, and procurement of chemical products for disinfection through the Disaster Preparedness Project starting in April 2020.

The other Partner National Societies (PNSs) that are planning to support election preparedness operation in coordination with their headquarters are: Luxembourg Red Cross, Finnish Red Cross and Belgian Red Cross French Community.

Meanwhile the PNSs' contributions to the Elections Contingency Plan continue to cover the ongoing political campaign rallies, the following commitments/pledges have been made to BRCS by Movement Partners:

Table 1: PNS contributions to the Elections Contingency Plan

Partner	Pledge (CHF)	Area of Focus
ICRC	120,093	NFIs for 20,000 people, RFL, One WASH in emergencies training and communication
Spanish Red Cross (EU DEVCO Project)	10,360	WASH
Total Funding from Movement Partners	130,453	

Overview of Non-RCRC Actors in Country

BRCS will work closely and collaborate with the Civil Protection department in the planning and implementation of some of the activities in the election preparedness operation. BRCS is already in discussion with the Civil Protection in line with the already existing Memorandum of Understanding with BRCS.

UNOCHA is the lead organisation for coordination of UN agencies and other humanitarian actors in the country. UNOCHA is also a member of the National Platform of Disaster Risk Management and works closely with BRCS to aid and respond to communities affected by Disaster settings. In addition, UNFPA will support BRCS by providing Dignity kits to women and girls in displaced sites.

Coordination

RCRC Movement Coordination: A Movement coordination platform is in place in Burundi. Through this platform, NS and its Movement partners organise activities and share information. As part of this platform, IFRC will assume its coordination and monitoring role, as well as assist BRCS and its field teams in the implementation of activities. ICRC will oversee security and relating analysis, while PNSs will provide any other resources and support requested by the MCA. In the event of any violence, IFRC will align as ICRC takes lead with NS to ensure security of all.

External Coordination: As indicated above, Burundi Red Cross is working in close coordination with National Ministry of Public Security in charge of Civil Protection & Disaster Management and UNOCHA. In addition, BRCS is a member of the National Platform of Disaster Risk Management, which is made up of nine sectoral groups involved in the coordination of the humanitarian response operations. The Platform holds weekly meetings to inform partners of humanitarian situation in country and organizes response activities with leads of each sector groups. BRCS is leading in two sectoral groups including search & rescue as well as dead body management. To note, BRCS is member of all nine sectoral groups.

Needs analysis, targeting, scenario planning and risk assessment

Needs analysis

Burundi elections have been accompanied with incidences of violence and civil unrest in previous elections including the 2015 complex emergency that ensued and led to over 300,000 people being displaced to neighbouring countries. Given the complexities with elections including disqualification of candidates, there is a high risk that the elections for 2020 may result in tensions and violence.

In some high-tension provinces and communes, signs of potential confrontations have recently been observed, including: the refusal to hold meetings for certain political parties, curfews imposed on young people by other youthful members of the ruling party, the destruction of the CNL party offices, clashes between CNDD and CNL youths, paramilitary exercises organized by some political parties and persecution and imprisonment of members of opposition parties.

Based on previous experiences, BRCS anticipates that in the event of civil unrest, protests and clashes related to the elections the following needs will emerge:

- First Aid and psychological support to affected people.
- Shelters to displaced populations.
- Provision of household items including dignity kits to displaced populations.
- Water, Sanitation and Hygiene (WASH) support to displaced populations.
- Communication about RCRC Fundamental Principles and Peace promotion. Indeed, the most common communication channel is the mass media, especially the radio. However, the cultural context has revealed that

face-to-face communication and community meetings are some of the most trusted sources of information, allowing all categories of Burundians to access information.

The total funding requirement for the BRCS election preparedness plan is as indicated in table 2 below. As such, this DREF operation is launched to support BRCS's efforts to operationalize its contingency plan. The funding will be used to cover some of the gaps of the plan. The National Society is reaching out to its partners to cover the remaining gaps.

Table 2: Funding requirement for BRCS election preparedness plan

BRCS Election Preparedness	
Funding Requirement	CHF 433,538
Funded (ICRC and EU DEVCO)	CHF 130,453
Funding Gap	CHF 303,085

Targeting

BRCS proposed action seeks to support preparedness across all the hot spots in ten (10) provinces across the country specifically to:

- Support 200 volunteers (20 per province) with adequate training, equipment, protective clothing and relevant wellness services. In the provision of services, the NS will
- Target at least 2,000 people (400 HH) affected by violence in the 10 hot spot provinces in line with IFRC principles, commitment to gender and diversity; women, children, the elderly and people living with disabilities will be targeted. However, consideration will also be given to other groups based on the need to fulfil the human rights and dignity of the affected population.
- Target families that are vulnerable through elections related violence. Priority will be given to the families that are displaced and living in displacement camps and host communities.

To note, the plan of action will be updated in due course, to reflect evolving situation and as such, targeting might change.

Scenario planning

The table below indicates the three possible scenarios that have been developed for this operation:

Scenario one	Scenario two	Scenario three
The campaign period goes peacefully with all contesting parties accepting the election results and isolated incidences of violence affecting a maximum of 500 people.	Conflict between the supporters of political parties resulting in clashes across 10 provinces of Burundi. Some political party candidates do not accept the announced results leading to further conflicts and protests. The conflict displaces at least 10,000 people with 2,000 injured and some deaths reported.	The election related violence and protests spreads across the whole country affecting more than 120,000 people with 10,000 injured. Affected population flee from homes, seeking refuge in camps and with families in safer locations, exerting supplementary pressure in the already crowded camps and struggling families.
BRCS Action		
<ul style="list-style-type: none"> • Dissemination of humanitarian principles during the election campaign period • Provision of first aid services during the campaign period • Continuous monitoring of the situation • Ensure response materials are pre-positioned in the identified hotspots. 	<ul style="list-style-type: none"> • Mobilisation and deployment of first aid responders to assist the affected • Dissemination of humanitarian principles • Management of the deceased • Restoration of Family Links • Distribution of relief items to the displaced population 	<ul style="list-style-type: none"> • BRCS will launch a complex emergency appeal to meet the humanitarian needs

Operation Risk Assessment

During the implementation of the operation, BRCS foresees the following operational risks:

- *Violent clashes between supporters of the main political parties, leading to deterioration of the security situation with acts of vandalism, widespread violence and potential armed conflict, making it totally impossible to implement the interventions as planned. Such a situation could overwhelm the BRCS response capacity and hamper access to affected people as deployed volunteers and staff of BRCS may be affected by violence during response,*
- BRCS staff and volunteers may also be forced to flee from violence and conflicts affecting the capacity of the NS to deliver humanitarian assistance,
- Switch off of some of the private media houses having national coverage thus exposing the population to lack of information.
- The access to victims of violence may be limited specifically during the night because supporters of candidates may have organized themselves in surveillance groups to ensure that people are not carrying out unofficial political activities at night.

As a mitigation strategy, BRCS in collaboration with the ICRC will undertake awareness campaigns to sensitize the police and army, as well as the political and administrative authorities, on the role and responsibilities of the National Society in emergency situations. Friendship café meetings (CAFÉ D'AMITIE) have been organized at the provincial level and are currently being held in the communes to disseminate the principles and values of the Red Cross and Red Crescent Movement.

The Code of Conduct will be disseminated and signed by staff and volunteers involved in emergency response operations.

With the support of the ICRC, training sessions on Safer Access Framework will be held for Staff and Volunteers and for members of the Governance. Pending the adoption of the Emblem Act, the ICRC will take the lead in advocacy for access to those affected by clashes.

The current DREF operation and its operational strategy considers the risks related to the current COVID-19 pandemic and is aligned with the IFRC global emergency appeal that supports National Societies to deliver assistance and support to communities affected or at risk of being affected by the COVID-19 (novel coronavirus) outbreak.

As auxiliaries to public authorities, Red Cross and Red and Crescent National Societies have a strong role to play in supporting domestic operations focused on preparedness, containment and mitigation against the pandemic. National Society responses to COVID-19 are supported through the [global appeal](#), which will facilitate supporting them to maintain critical service provision, while adapting to COVID-19. Business continuity plans for IFRC at all levels have been developed and are continuously being adapted as the situation changes. Focus is given to supporting National Societies to maintain critical service provision through ongoing operations, while adapting to COVID-19. This includes ensuring the health and safety of staff and volunteers and developing plans specifically for emergency health service provision where relevant. As such, the National Society actions dedicated to COVID-19 and those conducted through ongoing operations will be mutually beneficial and built upon common synergies.

This DREF operation is aligned with and will contribute to the current global strategy and regional Emergency Plan of Action for COVID-19 developed by the IFRC Africa Regional Office, in coordination with global and regional partners. IFRC continues to assess how emergency operations in response to disasters and crisis should adapt to this crisis and provide necessary guidance to its membership on the same. The NS will keep monitoring the situation closely, focusing on the health risks, and revise accordingly if needed taking into consideration the evolving COVID-19 situation and the operational risks that might develop, including operational challenges related to access to the affected population, availability of relief items and procurement issues, and movement of NS volunteers and staff as well as international staff. For more information please consult the [Covid-19 operation page](#) on the IFRC Go platform.

The table below indicates potential impact on operation and how BRCS will respond in this situation in the event of a COVID 19 mitigation measures being implemented in country. To note, as of 08 March 2020, three confirmed cases have been recorded in country and no official measures have been taken by the Government of Burundi, indicating a lockdown. The Government focus currently is fully geared towards organizing and holding elections as planned.

COVID-19 measures	Standard epidemic control measures	Temporary lockdown of society (schools, shops, public functions)	Sustained lockdown and restriction of movement during implementation period
Likelihood	HIGH	LOW	VERY LOW
Impact on operation	Activities such as volunteers' trainings will be done remotely.	Some activities may be canceled and impacting on operation, but this will depend on evolution of situation with elections.	Many activities will be canceled and impacting on operation
Mitigating measures	<p>Conduct volunteers' trainings while respecting COVID 19 mitigation measures including social distancing.</p> <p>Briefing of Volunteers on COVID-19 preventive measures.</p>	<p>Conduct volunteers' trainings while respecting COVID 19 mitigation measures including social distancing.</p> <p>Briefing of Volunteers on COVID-19 preventive measures</p> <p>Burundi Government authorization for implementation of activities during lockdowns</p> <p>Community mobilization activities conducted through radio broadcasts to limit exposure of people to the virus.</p>	<p>Conduct relevant training remotely.</p> <p>Briefing of Volunteers on COVID-19 preventive measures.</p> <p>Burundi Gov authorization for implementation of activities during lockdowns.</p> <p>Suspension of any activity that may require gatherings.</p>

Exit strategy

Burundi Red Cross Society anticipates that the operation will close at the end of the election period once a new president has been sworn in, if there is no elections related violence. In the event of widespread violence with consequences beyond the scope of a DREF operation, BRCS, which already enjoys good working relationships with the humanitarian community, will work on building partnerships with UNHCR, OCHA, UNICEF to provide support to the affected communities. In addition, if COVID 19 spread further, obliging Government and NS to focus their attention on responding to the pandemic, NS will use its well-established CEA network to ensure that communities fully understand the need for Elections related operation to stop.

B. Operational strategy¹

Overall Operational objective:

The overall objective of the operation is to strengthen the capacities of Burundi Red Cross Society to respond to humanitarian needs arising from election related violence and conflicts through trainings of 200 volunteers and 40 staff as well as prepositioning of relief items in identified hotspots. The operation will target a total 2,000 people (400 households) in these hotspot areas and the proposed activities will be implemented during the campaign, voting and result proclamation phases of the election period.

Operational Strategy

BRCS has planned to set up five (5) First Aid posts in each province (total of 50), based on the current situation, but humanitarian needs could be extensive in the high-risk provinces. The situation is likely to degenerate into riots that could result in several casualties and require significant needs for first aid, care of victims and their evacuation to the nearest hospitals or health facilities.

Regarding preparedness, BRCS has planned the following activities:

- Organize refresher/training sessions in First Aid in conflict situations and purchase First Aid kits.
- Training of Volunteers on psychological first aid.
- Organize training sessions on the new version of Safer Access in coordination with ICRC.
- Organize simulation exercises to ensure the effectiveness of measures taken and the capacity of volunteers and Emergency Response Teams to act.
- Raising awareness to communities on the existing feedback systems- hotline, community committees in charge of handling feedbacks.
- Raising awareness to volunteers and community on social cohesion and peaceful conflict resolution through interactive radio shows and sensitization in public places using mobile vehicles with loudspeakers.
- Radio show using equipment of mobile cinema (use of live voice or recorded spots or jingles on COVID-19).
- Training of volunteers on tracking rumours susceptible of sparking tension
- Holding sessions with media (journalists) on the mandate, role and fundamental principles of BRCS, responsibility and scope of intervention in conflict settings.
- Awareness-raising campaigns (friendship café) on the role and responsibilities of BRCS in crisis situations, dissemination of the Fundamental Principles and values of the Red Cross Red Crescent Movement. Main targets are police, army and religious leaders. This activity will be implemented with respect to the social distancing measures recommended by MoH.

If the situation degenerates, BRCS will need additional resources to cover more events, as the election campaign will reach its peak by ending April 2020, which means an increased risk of incidents between the protagonists.

To meet set objectives, the following activities will be implemented.

1. Shelter and Household Items (HHIs)

The most likely scenario of the contingency plan projects that 10,000 people will be internally displaced. As such, this DREF operation will provide NS with means to prepare volunteers for a potential response in the event of elections related turmoil.

The main activities planned in shelter are:

- Refresher training of 32 staff and volunteers on shelter in emergency situations.
- Assessment of shelter needs, capacities and gaps in the event of turmoil.
- Coordination with government and other stakeholders on shelter related issues.
- Development and production of IEC materials on use of shelter items.
- Sensitization of affected population on the use of shelter items.
- Evaluation of the use of HHIs (PDM). NS will distribute HHIs from its stocks if needed and through an update, request replenishment.

2. Health

Based on the situation analysis, ten (10) provinces and fifty (50) communes have been identified as hotspots, these will be covered by the BRCS elections preparedness plan. A total of 200 staff and volunteers will be trained in First Aid in conflicts. The trainings will be complemented with simulation exercises to assess the competences and gaps in volunteer capacities.

With the financial support from the ICRC, 100 staff and volunteers in five provinces were trained during the first quarter of 2020. ICRC will further support the training of 80 additional volunteers in four additional provinces.

The gaps remaining following the support from the ICRC which will be covered by the operation are:

- Training of 20 staff and 200 volunteers in First Aid in conflicts as well as supporting simulation exercises in one province not covered by ICRC.
- Training of 200 volunteers in PSS.
- Identification and arrangement of secure First Aid stations for Emergency Response Teams.
- Purchase and pre-positioning of Visibility Kits (vests, T-shirts, caps) for 200 Volunteers.
- Pre-positioning of 100 First Aid kits and 50 stretchers provided by ICRC; not included in this operation budget.
- Pre-positioning of 5 BRCS ambulances (2 equipped and 3 unequipped) for evacuation of casualties during the conflicts in 5 targeted provinces. The DREF operation will support setting up and equipping 3 ambulances with minimum necessary items for providing emergency services during transportation of affected persons.

3. Water, Sanitation and Hygiene

Based on lessons learnt and experience from the 2015 elections preparedness and response plan, the WASH response activities proposed in preparedness are the following:

- Training of 40 volunteers on WASH in emergencies. Volunteers will be trained on installation of WASH hardware and form two response teams of 20 to be deployed during the response.
- Conducting two (2) simulation exercises on WASH in emergencies.
- Procure and distribute water purification tablets to promote household water treatment for 400 households
- Training communities on use of water tablets. This will only be done if water purification tablets are distributed.
- Training staff and Volunteers on PHAST in emergencies “**PHAST-ER**” which mainly includes WASH soft components.

4. Protection, gender and inclusion

The main consequence of the conflict is likely to be the heightened insecurity and displacement of people which puts them at a higher need of protection due to their temporary relocations in internal displaced camps. These situations exacerbate sexual and gender-based violence and violence against children. Children, women, Older people and people with disabilities as well as people with special needs or chronic illnesses will receive special attention during operations because of their vulnerability.

In coordination with UNFPA, BRCS will be provided with dignity kits for girls and women to be distributed in the displacement sites. The following activities were identified as gaps and therefore will be implemented by the NS and will require support from the DREF:

- Organise a basic training for 40 staff and volunteers (4 per province) on Protection principles, including Child Protection (CP), Protection against sexual exploitation and abuse (PSEA), Sexual and Gender Based Violence (SGBV) and Safe Identification and referral.
- Sensitization sessions on CP and SGBV in the IDP sites.
- Mapping of referral pathways to serve SGBV Survivors to Specialized Services for Care.
- Procurement and pre-positioning of Post-Exposure Prophylaxis (PEP) kits
- Coordinate with protection agencies in the implementation of PGI activities
- Organise distribution of dignity kits for women and girls.
- Use PGI minimum standards as a guide to support sectoral teams to mitigate the risk of SGBV and ensure dignity, access, participation and safety of affected communities in all sectoral responses.
- Ensure that referral systems are in place to provide psychosocial support to children, in collaboration with PSS specialists.
- Volunteers, staff and contractors sign, are screened for, and are briefed on child protection policy/guidelines. Briefed and sign Code of Conduct. Briefing to include prevention of sexual exploitation and abuse
- Assessment of specific needs of the affected population based on criteria from the minimum standards of PGI in emergencies

Strategy for implementation

- Dissemination of Principles and Rules of Red Cross and Red Crescent Humanitarian Assistance, as well as messages encouraging peaceful coexistence and the peaceful resolution of conflicts.
- Organization of Friendship Cafés (Café d’Amitié) to sensitize police, army and local authorities on the role and responsibilities of Red Cross in emergencies situations
- Training staff, volunteers and members of Governance on Safer Access in 35 communes not covered by ICRC
- Setting up of an internal communication network.
- Pre-positioning of stocks of HHIs as well as first aid kits.
- Undertake advocacy activities to sensitize the administrative and political authorities and the media on the access of staff and volunteers to those affected by violence.
- Awareness raising of the army and police forces on International Humanitarian Law
- Dissemination of FPs and sensitization of local authorities on the RCRC Movement’s Fundamental Principles & Humanitarian Values, the culture of non-violence and the role and mandate of BRCS
- Advocacy with the Government for the care of victims of violence in the country’s health facilities (district and provincial hospitals).

Human resources

To implement this operation, 200 volunteers will be mobilized, trained and deployed to support the implementation of BRCS elections preparedness and response plan. All volunteers will be insured and equipped with protective gears. The Assistant of the Secretary General will coordinate the operations with support from the Head of Disaster Management Department (headquarter-based).

At the Branch level, 10 Branch Coordinators and 50 Communal Secretaries will support and coordinate the volunteers in the field.

Logistics and Procurement

Burundi Red Cross owns prepositioned stocks, which will allow them to respond rapidly in case the situation escalates, and replenishment will be charged on the DREF. The operation will ensure that items procured/distributed are culturally appropriate for and address specific needs of persons of all gender identities, ages, disabilities and backgrounds.

Technical support will be provided through the IFRC Regional Logistic Unit in Nairobi. Local procurement will be carried out in accordance with the IFRC standard procurement procedures.

Five vehicles (one for 2 provinces depending on the volume of interventions) will be rented locally for entire duration of the operation to facilitate activities implementation.

Planning, Monitoring, Evaluation and reporting (PMER)

IFRC East Africa CCST will provide PMER support, especially with monitoring and reporting of this DREF operation. Regular field visits by BRCS teams will ensure weekly supervision of the operations in the provinces and communes.

Continuous needs and situation assessments will be carried out during the DREF implementation to inform decision-making. Field staff and volunteers will provide weekly updates/reports about the ongoing operation to the Disaster Response Manager based at BRCS Headquarters. All data will be disaggregated by sex. This means counting and reporting on people assisted according to different categories, taking into consideration the geographic scope and context.

The activity will be guided by the IFRC technical note "Counting people reached". A monitoring visit will be undertaken by the IFRC East Africa Cluster to support the operation. A lesson learned workshop will be facilitated at the end of the operation to tap on this experience for future operations.

BRCS will be responsible for providing an operational and financial report two months after the end of the operation to enable IFRC Eastern Africa Cluster to consolidate and publish the final report. In addition, peer to peer exchange is planned with another NS from a country planning election, to give them the possibility to learn from Burundi's experience. A Lessons learned workshop will be conducted at the end of the operation to capture learnings for the benefit of future operations.

Community Engagement and Accountability (CEA)

CEA will be streamlined throughout the DREF intervention process to guarantee maximum and meaningful participation of the target groups.

During the continuous Needs Assessment, Situation Analysis and monitoring visits, CEA related questions will be included to determine the preferred communication channels and feedback mechanism. This will result in sensitizing the communities on existence of the hotline, set-up of a communication and complaint / feedback system to be determined during the operation and, if necessary, revised according to the findings.

Target communities need timely, accurate and relevant information regarding the disaster response and best communication approaches to engage with different groups. For the purpose of clarity and for a good flow of information, clear roles and responsibilities will be agreed upon with the representatives, community leaders and committees.

During elections, communities need to be sensitized on RCRC Fundamental Principles, peaceful cohabitation and social cohesion through radio shows.

A one-day training will be planned for 20 Volunteers on CEA in each province and will take place at the start of the operation.

Security

To minimize the risks of staff and volunteers involved in the operations, mitigation measures must be adopted. ICRC will provide technical assistance to the NS on security issues. These includes: active situation monitoring and information sharing between field and head office of response teams, pre-deployment security briefing , Movement tracking as well as the development and implementation of minimum-security measures. In addition, all 200 volunteers involved in this operation will be insured by IFRC.

All staff and Volunteers actively involved in the operations must have completed the respective IFRC security e-learning courses (i.e. Stay Safe Personal Security, Security Management, or Volunteer Security) before deployment.

As road travel also presents a considerable hazard, safe driving and ensuring vehicle roadworthiness is of critical importance. Contingency plans such as medical evacuation plan, relocation plan and crisis management plan should be in place to manage emergencies adequately.

C. Detailed Operational Plan



Shelter

People targeted: 2,000

Male: 900

Female: 1,100

Requirements (CHF): 7,495

Needs analysis: The most likely scenario estimates 10,000 internal displaced persons in need of shelter and HHI. The Burundi Red Cross is planning to conduct shelter needs assessment and train 40 Volunteers on the construction of shelter in emergency. Belgian Red Cross Flanders section will provide 2000 shelter kits and ICRC is planning to purchase NFI for 500 families. Other Shelter and NFI sectoral groups will provide the other needs: IOM, UNHCR, World Vision, Ministry of Social Affairs leading the Shelter and NFI sectoral Group.

Population Targeted: 2,000 people

Programme standards/benchmarks: This operation will seek to meet SPHERE standards.

P&B Output Code	Shelter Outcome1: Communities in disaster and crisis affected areas restore and strengthen their safety, well-being and longer-term recovery through shelter and settlement solutions	% of households targeted provided with shelter assistance (100% or 400 households)															
		<ul style="list-style-type: none"> # of shelter assessments conducted (Target: 1) # of sectoral coordination meetings held (Target: 3 (monthly meetings)) # of market assessments conducted (Target: 1) 															
Activities planned		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Week																	
AP005	Assessment of shelter needs, capacities and gaps																
AP005	Identification of caseloads and verification of beneficiaries in different target groups – inclusion factors integrate gender, diversity and disability in the response.																
AP005	Coordination with government and other stakeholders																
AP005	Analysis of the local market to identify availability/access to shelter and household items (can be two separate activities)																

AP005	Distribution of the shelter and household items to the affected population																			
AP005	Evaluation of the shelter support provided																			
P&B Output Code	Shelter Output 1.2: Technical support, guidance and awareness raising in safe shelter design and settlement planning and improved building techniques are provided to affected households	<ul style="list-style-type: none"> • # of families receiving technical support on shelter (target:2,000) • # of volunteers trained on shelter in emergency (Target:32) 																		
	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16			
AP006	Training of staff and volunteers on the use of shelter items																			
AP006	Technical support provision on use of shelter items																			
AP006	Monitoring of the use of shelter items																			



Health

People targeted: 2,000

Male: 900

Female: 1,100

Requirements (CHF): 19,553

Needs analysis: The health coverage of the 10 provinces and 50 communes identified as hot spots will require a lot of resources in terms of staff and volunteers, but also a whole logistics in terms of vehicles, ambulances and first aid materials and equipment's.

The Burundi Red Cross will deploy its teams and set up first-aid posts in the high-tension areas near the polling stations to ensure a rapid and timely intervention. This will also involve pre-positioning ambulances to ensure the medical evacuation of the injured to the nearest hospitals. Before implementation, volunteers, staffs and drivers will receive a pre-deployment course on COVID-19 made by BRCS trainers to raise knowledges of volunteers, staffs and drivers about COVID-19 and ensure they know how, when and what type of preventive measures they should apply to protect themselves and others from COVID-19 during operations (including guidance on use of PPE during COVID-19 pandemic). It will also be necessary to train Volunteers and staff in PSS and tracking rumours and provide insurance for all Volunteers. To promote good visibility and protection, all staff and volunteers should wear vests during their interventions.

Population to be assisted: The Burundi Red Cross intends to train 200 volunteers to provide assistance before, during and after the elections. This operation will target 2,000 people (400 households)

Programme standards/benchmarks: The provision of health services will be governed by the SPHERE standard.

P&B Output	Outcome1: The immediate risks to the health of the affected populations are reduced through improved access to medical treatment	<i>Minimum percentage of people reached by BRCS teams with First Aid services (Target: at least 50% or 1,000 people)</i>
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Code	Health Output 1.1: Improved access to health care and emergency health care for the targeted population and communities.	<ul style="list-style-type: none"> # of volunteers trained and equipped to provide First Aid Target: 200) # of provinces with first aid stations (target: 10 provinces) # of communes with first aid stations (target: 50) # of ambulances pre-positioned and deployed (target: 5) 															
		Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AP022	Training of volunteers in first aid in conflicts and conducting simulation exercises																
AP022	Prepositioning of 100 First Aid kits (provided by ICRC) (20 per commune)																
AP022	Pre-positioning of 50 stretchers provided by ICRC																
AP022	Identification and arrangement of secure first aid stations for emergency action teams																
AP022	Establishment of a network of emergency action teams trained																
AP022	Provide First Aid service and proceed to the evacuation in case to the affected people during election events																
AP022	Pre-positioning and deployment of 5 existing ambulances																

P&B Output Code	Health Outcome 6: The psychosocial impacts of the emergency are lessened	<ul style="list-style-type: none"> # of staff and volunteers supported with PSS (target: 50) # of affected persons assisted and equipped with PSS kits (target: 100) # of reinsertion kits (target: 100) 																
		Health Output 6.1: Psychosocial support provided to the target population as well as to RCRC volunteers and staff	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AP023	Organise training for staff and volunteers in psychosocial support: 20 Volunteers per province in 10 provinces																	
AP023	Assessment of PSS needs and resources available in the 10 provinces covered by the operation																	
AP023	Establish a psychosocial action plan to prevent stress and other consequences for staff and Volunteers involved in the operations.																	
AP023	Provide PSS to the people and victims affected by the crisis																	
AP023	Provide PSS to staff and volunteers																	
AP023	Procurement of reinsertion kits for SGBV victims																	
AP023	Provide the reinsertion kits to the affected persons																	



Water, sanitation and hygiene

People targeted: 2,000

Male: 900

Female: 1,100

Requirements (CHF): 29,772

P&B Output Code	WASH Outcome 1: Immediate reduction in risk of waterborne and water related diseases in targeted communities	% of people assisted in WASH interventions (Target: 2,000 people)															
	WASH Output 1.1: Continuous assessment of water, sanitation, and hygiene situation is carried out in targeted communities	<ul style="list-style-type: none"> # of volunteers trained in WASH in emergencies (Target: 40) # of WASH teams established (Target: 2) 															
	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
AP026	Conduct refresher training of staff and volunteers on WASH in emergencies																
AP026	Conduct simulation exercises on WASH in emergency for two teams																
P&B Output Code	WASH Output 1.2: Daily access to safe water which meets Sphere and WHO standards in terms of quantity and quality is provided to target population	<ul style="list-style-type: none"> # of people with access to safe water (target: 2,000) # of populations trained on safe storage and safe use of water (target: 2,000) 															
		Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AP026	Promote household water treatment by using chlorine tablets (Aquatabs) in 2,000 people of targeted communities.																
AP026	Monitor use of water through household surveys and household water quality tests.																
AP026	Train population of the affected populations on safe water storage and on safe use of water treatment products																
AP026	Monitor treatment and storage of water through household surveys and household water quality tests.																
P&B Output Code	WASH Output 1.5: Hygiene-related goods (NFIs) which meet Sphere standards and training on how to use those goods is provided to the target population	# Volunteers trained on PHASTER (target: 20)															
		Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AP030	Determine the needs for hygiene NFIs, including soap, water storage, and menstrual hygiene in the affected populations																



Protection, Gender and Inclusion

People targeted: 2,000

Male: 900

Female: 1,100

Requirements (CHF): 18,684

Needs analysis:

The main consequences of the conflict is the displacement which put people at higher risk of protection concern due to their temporary relocations in internal displaced camps and heightened insecurity. These situations exacerbate sexual and gender-based violence cases and violence against children. Children, women, Older people and people with disabilities as well as people with special needs or chronic illnesses will receive special attention during operations. In coordination with UNFPA, the Burundi Red Cross will get dignity kits for girls and women in the IDPs sites. Work closely with shelter team to ensure safe and accessible shelters.

Population to be assisted: A total of 740 (37% of the estimated IDPS) girls and women will be assisted by providing dignity kits in the internal displaced people

Program standards/benchmarks: The operation will seek to meet SPHERE standards and PGI minimum standards in emergencies

P&B Output Code	Protection, Gender & Inclusion Outcome 1: Communities become more peaceful, safe and inclusive through meeting the needs and rights of the most vulnerable.								% of people benefiting safe and equitable delivery of basic services taking into account their needs based on gender (Target: 20%)															
	Protection, Gender & Inclusion Output 1.1: Programmes and operations ensure safe and equitable provision of basic services, considering different needs based on gender and other diversity factors.								<ul style="list-style-type: none"> # of volunteers trained on Protection principles, Child Protection (CP), Sexual and Gender Based Violence (SGBV) and Safe Identification and Referral (Target: 40) # girls and women assisted in dignity kits (Target: 740) 															
	Activities planned Week								1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
AP033	Conduct an assessment of specific needs of the affected population based on criteria selected from the minimum standards for PGI in emergencies.																							
AP033	Organise a basic training of 40 staff and Volunteers (4 per province) on Protection principles, Child Protection (CP), Sexual and Gender Based Violence (SGBV) including PSEA and Safe Identification and referral																							

AP033	Sensitization sessions on CP, SGBV in IDPs sites																		
AP033	Referral of SGBV Survivors to Specialized Services for Care																		
AP033	Coordinate with Protection agencies in the implementation of PGI activities																		
AP033	Organise the distribution of dignity kits for women and girls																		
AP033	Ensure that referral systems are in place to provide psychosocial support to children, in collaboration with PSS specialists																		
AP033	Volunteers, staff and contractors sign, are screened for, and are briefed on child protection policy/guidelines, Code of Conduct and briefed on PSEA																		

Strategies for Implementation

Requirements (CHF) : 104,736

P&B Output Code	Outcome S1.1: National Society capacity building and organizational development objectives are facilitated to ensure that National Societies have the necessary legal, ethical and financial foundations, systems and structures, competences and capacities to plan and perform.	<ul style="list-style-type: none"> # of personal protective equipment procured and distributed to staff and volunteers (target: 240) # of volunteers insured (target: 200) 																
	Output S1.1.4: National Societies have effective and motivated volunteers who are protected																	
	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
AP040	Ensure that the 200 volunteers are insured																	
AP040	Provide complete briefings on staff and volunteers' role and risks they face																	
AP040	Ensure volunteers' safety and wellbeing																	
AP040	Procurement and pre-positioning personal protection equipment (rain jackets, umbrellas, boots, gloves)																	
P&B Output Code	Output S1.1.6: National Societies have the necessary corporate infrastructure and systems in place	<ul style="list-style-type: none"> # of visibility material produced Target; 200 sets) # of lesson learned workshop conducted (Target: 1) 																
		Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
AP042	Procurement of and pre-positioning of visibility kits: T-shirts and caps, Protective gears for 200 volunteers - gumboots, raincoats, heavy duty gloves, umbrellas, Red Cross jacket																	
AP042	Provide for office stationery and administrative costs to meet clerical needs of the operation																	

AP042	Provide for Mileage to meet transport needs of the operation BRCS vehicle																		
AP042	Conduct monitoring missions by HQ and Branch staff																		
AP042	Communication and media relations																		
AP042	Participation in coordination mechanisms																		
AP042	Conduct lessons learnt workshop after the operation																		
P&B Output Code	Output S2.1.3: NS compliance with Principles and Rules for Humanitarian Assistance is improved	<ul style="list-style-type: none"> • # of volunteers trained on CEA (target: 18) • # of communication channels established (target: 1) • % of community feedbacks responded to (target: 100%) • # of workshops conducted with a local radio station (target: 1) 																	
	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16		
AP084	Conduct a training for 18 Volunteers on CEA for 1 day in each province																		
AP084	Put in place the best communication channel																		
AP084	Manage CEA feedback mechanism																		
AP084	Manage and respond to community feedback, including rumours, questions, suggestions...																		
AP084	Conduct a workshop with all local radio broadcasting stations at community level 1-day training session																		
AP084	Run 2 radio shows per month on 8 community radios and on 1 radio having a national coverage on social cohesion and peaceful conflict resolution																		
P&B Output Code	Outcome S2.1: Effective and coordinated international disaster response is ensured																		
	Output S2.1.1: Effective response preparedness and NS surge capacity mechanism is maintained	# of IFRC monitoring visits																	
	Activities planned Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16		
AP046	IFRC Monitoring visits																		

Funding Requirements

The overall budget for this operation is CHF 180,242 as detailed in below budget.

International Federation of Red Cross and Red Crescent Societies

all amounts in Swiss Francs (CHF)

DREF OPERATION

MDRBI017 - BURUNDI - ELECTIONS PREPAREDNESS 2020

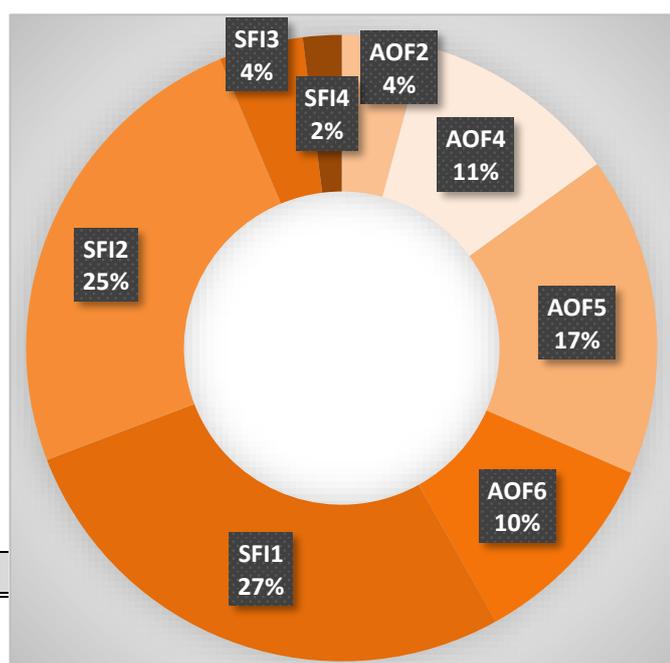
09/04/2020

Budget by Resource

Budget Group	Budget
Shelter - Relief	0
Water, Sanitation & Hygiene	15,409
Medical & First Aid	11,036
Relief items, Construction, Supplies	26,445
Distribution & Monitoring	0
Transport & Vehicles Costs	17,595
Logistics, Transport & Storage	19,125
National Society Staff	4,947
Volunteers	30,896
Personnel	35,843
Workshops & Training	42,769
Workshops & Training	42,769
Communications	7,293
Financial Charges	77
General Expenditure	41,718
DIRECT COSTS	169,241
INDIRECT COSTS	11,001
TOTAL BUDGET	180,242

Budget by Area of Intervention

AOF2 Shelter	7,495
AOF4 Health	19,553
AOF5 Water, Sanitation and Hygiene	29,772
AOF6 Protection, Gender and Inclusion	18,684
SFI1 Strengthen National Societies	49,199
SFI2 Effective International Disaster Management	44,185
SFI3 Influence others as leading strategic partners	7,794
SFI4 Ensure a strong IFRC	3,558
TOTAL	180,242



Reference documents



Click here for:

- Emergency Plan of Action (EPoA)

For further information, specifically related to this operation please contact:

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How we work

All IFRC assistance seeks to adhere to the **Code of Conduct** for the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGO's) in Disaster Relief and the **Humanitarian Charter and Minimum Standards in Humanitarian Response (Sphere)** in delivering assistance to the most vulnerable. The IFRC's vision is to inspire, **encourage, facilitate and promote at all times all forms of humanitarian activities** by National Societies, with a view to **preventing and alleviating human suffering**, and thereby contributing to the maintenance and promotion of human dignity and peace in the world.

The IFRC's work is guided by Strategy 2020 which puts forward three strategic aims:



Save lives,
protect livelihoods,
and strengthen recovery
from disaster and crises.



Enable **healthy**
and **safe** living.



Promote social inclusion
and a culture of
non-violence and **peace**.