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# Emergency Plan of Action Final Report

## Georgia: Floods

 International Federation  
of Red Cross and Red Crescent Societies

<b>DREF operation</b>	<b>Operation n° MDRGE011</b>
<b>Date of Issue: 30 January 2019</b>	<b>Glide number: FL-2018-000112-GEO</b>
<b>Date of disaster: 5 July 2018</b>	
<b>Operation start date: 25 July 2018</b>	<b>Operation end date: 25 October 2018</b>
<b>Host National Society: Georgia Red Cross Society (GRCS), with 23 volunteers, 7 staff Mestia branch and Zugdid and Senaki branches</b>	<b>Operation budget: CHF60,060</b> <b>Cash transferred to GRCS for operation: CHF 48,394</b>
<b>Number of people affected: 323 families (1,143 people)</b>	<b>Number of people assisted: 160 families (640 people)</b>
<b>National Societies involved in the operation: Georgia Red Cross Society (GRCS)</b>	
<b>Other partner organizations involved in the operation: Emergency Management Service (EMS), National Environmental Agency, Ministry of Infrastructure and Regional Development, Ministry of Defence</b>	

## A. SITUATION ANALYSIS

### Description of the disaster

On 5 July 2018, due to heavy raining, melting of snow and glacier in the upper part of the river Nenskra basin, a part of the mountain Khokrili (Samegrelo Zemo Svaneti Region, Georgia) collapsed, blocking the Nenskra River bed. As a result, accumulated water flooded the Nenskra valley villages. In total 1,143 people (323 families) live in Chuberi community villages. All of them were affected by the flooding according to the local government of Mestia.

Due to the disaster, infrastructure has been damaged; roads and four bridges connecting the villages as well as agricultural lands and fruit trees have been totally destroyed. Electricity lines have been damaged.

### Needs Assessment

GRCS Mestia branch volunteers supported by the GRCS staff members and in coordination with the local authorities carried out the needs assessments from the second day of the disaster within 48 hours and then detailed needs assessment in 72 hours among the local population in the field using already elaborated needs assessment forms. Assessment findings were shared with the GRCS HQ (DM staff). They had constant communication with the local community members during the needs assessment activities, as well as during and after distribution process for receiving information on the ground and getting the feedback from the targeted population.

According to the information received from the Georgia Red Cross Society Mestia branch together with the local authorities, the number of households affected were the following:



**Image 1.** GRCS staff and volunteers visit affected area in Chuberi (Photo: GRCS)

323 families (1,143 people) remained without access to the sewage system, proper access to drinking water and electricity. Out of these 323 families, 160 families lost their household items, food stocks in their basements, furniture, clothing, cattle and poultry. Their agricultural lands and fruit trees were destroyed.

Houses of 60 families have been partially destroyed; they also lost their belongings – food stocks, household items, furniture, cattle and poultry – and have been accommodated at their relatives'. Three families' houses have been totally destroyed, including all of their belongings.

Eight small wood processing plants were destroyed, which used to be the main source of income for the local population.

Situation reports from the field were regularly shared with the Movement partners, State and Non-State Actors. *Information on DREF activities (the process) was presented during the Non-State Actors meeting held in Tbilisi on September 18, 2018.* The IFRC representative attended the DREF distribution process in the affected area.

## Summary of response

### Overview of Host National Society

The Georgia Red Cross Society coordinated its assistance with the national and local authorities. Throughout the operation, the National Society sought to fulfil its auxiliary role to the government of Georgia and its role as the sole Georgian humanitarian organization being included in the Civil Safety National Plan of Georgia. Close coordination and information sharing was maintained with the Emergency Management Service of Georgia, and the Red Cross branches in the affected areas by the disaster.

On 6 July, a task force was established in Chuberi Community, which consisted of local authority representatives, Emergency Management Service, National Environmental Agency, Ministry of



**Image 2.** GRCS staff and volunteers preparing for distribution in Chuberi (Photo: GRCS)

Infrastructure and Regional Development, Ministry of Defence of Georgia. Georgia Red Cross Society's local representative (head of branch) was present at the taskforce, and relayed information from the task force to the GRCS HQ and to the volunteers on the main needs. The main aim of the task force was to make decisions on response activities and to coordinate response such as evacuation of the people, cleaning the territory, identification of the main needs of the affected population in the field.

In the taskforce it was decided to send GRCS volunteers together with the local authority representatives to conduct rapid and later detailed needs assessments of the needs. Results of the needs assessments were factored into the DREF operation.

In the affected areas, the Georgia Red Cross Society took the lead in the response to the flooding, coordinating its work with the country representations of the International Federation of the Red Cross and Red Crescent Societies and the International Committee of the Red Cross, and NGOs working in the Disaster Management field. Updates were made through regular situation reports (SitReps) and as well as reports on planned activities to avoid any duplications.

Constant communication between GRCS DM Department and Emergency Management Service was ensured. Local branch representatives and volunteers were involved in debris cleaning activities, and coordinated related tasks with the local authorities and Emergency Management Agency representatives. Coordination included receiving instructions from the responsible bodies where and what to clean – to avoid duplicating activities as well as to follow safety procedures on the ground.

## Overview of non-RCRC actors in country

The Georgia Red Cross Society Disaster Management Department continually shared necessary information with the non-state actors in Georgia working in the Disaster Management field NGOs (Bridge innovation, RDFG, Save the Children, ASB, CENN, People in Need, Caritas, salvation Army, and etc.) on the ongoing response activities conducted by the Government and GRCS. In the first week of the disaster, local NGOs working in Disaster Management field shared the information with GRCS that no support of affected population was planned from their side. Local Authorities assessed damage in their Municipalities.

The following actors provided assistance to the affected population:

- Tbilisi City Hall – 11 tons of food parcels
- Zugdidi City Hall and Samegrelo Municipalities – in total 10 tons of food parcels
- Non-profit legal entity established by the Municipality Government– 100 sacks of flour, oil, sugar, pasta
- Non-profit legal entity “Cerera” established by the Municipality Government – 140 sacks of flour
- Non-profit legal entity established by the Municipality Government – 70 sacks of flour

## Needs analysis and scenario planning

Nine volunteers of the Georgia Red Cross Society were deployed for conducting the needs assessment on the second day of the disaster. The assessment was conducted together with the local authorities. Subsequently, a detailed needs assessment was conducted 72 hours after the beginning of the disaster. GRCS Mestia branch has 23 trained volunteers in Disaster management, First Aid, PSS, needs assessment – all of them were mobilized.

Based on the information received from local authorities and from the GRCS assessment teams, the needs of people affected by the floods included basic non-food items (blankets, mattresses, kitchen sets, hygiene kits), as well as food items.



**Image 3.** GRCS volunteers unloading aid packages in Chuberi (Photo: GRCS)

GRCS staff and volunteers were in close contact with the local authorities and other key stakeholders in the field to receive the latest information on the current situation – including updates on where the evacuated people were located; whether they could return to their houses. The assessment team identified that evacuated families were located in their relatives' houses.

By the end of the DREF operation, all but one of the evacuated families had returned to their homes. This family could not return to their own house over an extended period of time, therefore, the government had rented a house for them. As of the end of the DREF operation, local authorities have been working to resolve the issue.

The National Society targeted 640 affected people. GRCS local volunteers conducted the assessment together with local authorities; the lists were identified jointly. The final lists (comprising 160 families or 640 people, of which 387 were women) were approved by local authorities. The list of beneficiaries was compiled and approved by the local authorities in a coordination with the GRCS based on the assessments conducted.

Per the beneficiary selection criteria, people belonging to five different categories were targeted:

- (1) Older people living alone;
- (2) People living with disabilities;
- (3) Families with small children;
- (4) Female-headed households;
- (5) Evacuated people.

No health problems due to the disaster were recorded. The government distributed clean water to mitigate the risk of water pollution, and doctors were also mobilized in the area to help anyone in need. Fortunately, doctors were just mobilized and their help was not needed by the population. GRCS First Aid (FA) and psychosocial support (PSS) volunteers were also mobilized to deliver assistance in case of need, but their involvement was not needed either.

## B. OPERATIONAL STRATEGY

### Implemented strategy:

- The hygiene situation of 160 families (640 people) was improved through distribution of hygiene kits (to be used for three months);
- Out of 160 families, 63 families who were most affected received two packages of food parcels and hygiene kits (as their houses were totally or partly destroyed).
- Household items were distributed to the selected 160 families - 640 people in Chuberi community (1 mattress and 1 blanket was distributed per person. Hygiene kits, food parcels and kitchen sets were distributed per family).
- All the activities were shared with the media and through social media channels.

The IFRC representative in Tbilisi, together with GRCS president, staff, volunteers and local authority representatives, attended the food and non-food item distribution process in the affected areas. Distribution was conducted on 2 and 3 September 2018. GRCS local volunteers assessed beneficiary satisfaction verbally – according to them, the support fully matched the needs of the affected people.

**Table 1 – NFI distribution per person**

Items	Quantity
Blanket	1 pc
Mattresses	1 pc

**Table 2 – Content of hygiene kits**

Items	Quantity
Shampoo	2 pc
Tooth paste	2 pc
Tooth brush	2 pcs
Toilet paper	3 rolls
Soap	5 pcs
Bath towel	3 pcs
Washing powder	3 pcs
Dishwashing liquid(500mg)	2 pc

The hygiene kit is uniform for men and women, as no specific requirement was received from the local government and the local population.

**Table 3 – Content of food parcels**

Content of food parcel	Quantity
Flour	4 kg
Oil	2 litres
Salt	2 kg
Sugar (800 gr)	4 unit
Rice (800 gr)	4 unit
Tea	2 (bag)
Pasta 500 gr	4 (bag)
Buckwheat	2 kg
Cereals 500 gr	2 (bag)

**Table 4 – Content of the kitchen set**

Content of food parcel	Quantity
Frying pan	1
Cooking pot	1
Fork	6
Spoon	6
Plate	6
Cup	6

### Logistics and supply chain

The Georgia Red Cross has a logistics department and procurement guidelines in place which are in compliance with IFRC procurement standards and the locally pertaining legal requirements.

Procurement was conducted at central level by the logistics department in the second half of August. The transportation was budgeted. Given that the DREF operation was considered to be implemented within three months, it was not possible to sign agreements with the banks and retailers to implement cash transfer programming.


### Communications

The visibility of GRCS activities and strengthening of the National Society's image were ensured through the following activities: maximizing the visibility of National Society through press releases, relief distributions, visits to the affected people, monitoring and evaluation by staff and trained volunteers of Red Cross branch.<sup>1</sup>

### Planning, monitoring, evaluation, & reporting (PMER)

GRCS and the IFRC Team were jointly monitoring the action. During the distributions IFRC Regional Office for Europe deployed a staff member to conduct monitoring which took place on September 2-3, 2018; No recommendations were identified.

## C. DETAILED OPERATIONAL PLAN

 <p><b>Shelter</b>            People reached: 640            Male: 253            Female: 387</p>		
<b>Indicators:</b>	<b>Target</b>	<b>Actual</b>
Detailed assessment is conducted	1,143	1,143
Shelter and household items are distributed among affected population	640	640
<b>Narrative description of achievements</b>		
640 people in the affected Chuberi community were provided with the household items		
<b>Challenges</b>		
Not very well-trained volunteers in needs assessment and distribution at local level (Mestia branch); It took more time and efforts from GRCS HQ to receive full information in a shorter time from the field.		
<b>Lessons Learned</b>		
The lessons learned from the operation is that trainings of local branch volunteers in distribution and needs assessment process to manage it without support from the HQ		

<sup>1</sup> <https://www.facebook.com/GeorgiaRedCross/videos/299779487475552/>

See the following link for information about distribution of humanitarian aid to the affected families in Chuberi community which the active participation of the President of the GRCS and IFRC representative on September 2, 2018.



## Livelihoods and basic needs

People reached: 640

Male:253

Female:387

Indicators:	Target	Actual
Detailed needs assessment is conducted	1,143	1,143
Food parcels are procured for the target population	640	640
Food parcels are distributed among the affected population	640	640
<b>Narrative description of achievements</b>		
Distribution of food parcels to 160 families (640 people) has taken place; all the affected families received a food parcel, and the 63 most affected families out of the 160 targeted families received food parcel the second time, as they were unable to return home, from 2 to 4 months – counting from the beginning of the disaster (5 July).		
<b>Challenges</b>		
<i>See under Shelter.</i>		
<b>Lessons Learned</b>		
Specific trainings and workshops are needed for the local Mestia Branch Volunteers for the better organization of the distribution points and easier planning of the assessments in the field which was identified during the staff and volunteers meeting in GRCS HQ .		



## Water, sanitation and hygiene

People reached:640

Male: 253

Female: 387

Indicators:	Target	Actual
Detailed needs assessment is conducted	1,143	1,143
Hygiene Parcels are procured	640	640
Hygiene Parcels are distributed	640	640
<b>Narrative description of achievements</b>		
Hygiene situation of 160 families (640 people) was improved by distributing of hygiene kits (considered to be used for three months). The hygiene kit was uniform for men and women, as no specific requirement was received from the local government and the local population.		
<b>Challenges</b>		
<i>See under Shelter.</i>		
<b>Lessons Learned</b>		
<i>See under Livelihoods and basic needs.</i>		

## D. THE BUDGET

The overall expenditure on this DREF operation was CHF 53,725. After closing the activities, a balance of CHF 6,335 remains, which will be cleared via DREF regulations.

*Please refer to the attached final financial report for details.*

## Contact information

For further information, specifically related to this operation please contact:

### Georgia Red Cross Society

- Nino Osepaishvili, Secretary General;  
phone: +995593991525; email: [nosepaishvili@redcross.ge](mailto:nosepaishvili@redcross.ge)
- Kakhaber Mamuladze, Head of Disaster Management Department  
phone: +995577230026; email: [dm@redcross.ge](mailto:dm@redcross.ge)

### IFRC Regional Office for Europe

- Seval Guzelkilinc, Disaster Management Coordinator;  
phone: +36 1 888 45 05; email: [seval.guzelkilinc@ifrc.org](mailto:seval.guzelkilinc@ifrc.org)
- Agnes Rajacic, Senior Disaster Management Officer;  
phone: +36 1 888 4537; email: [agnes.rajacic@ifrc.org](mailto:agnes.rajacic@ifrc.org)

### IFRC Secretariat, Geneva

- Javier Ormeno, Senior Officer, Operations Coordination;  
phone: +41 22 730 42 22; email: [javier.ormeno@ifrc.org](mailto:javier.ormeno@ifrc.org)

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## How we work

All IFRC assistance seeks to adhere to the **Code of Conduct** for the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGO's) in Disaster Relief and the **Humanitarian Charter and Minimum Standards in Humanitarian Response (Sphere)** in delivering assistance to the most vulnerable. The IFRC's vision is to inspire, **encourage, facilitate and promote at all times all forms of humanitarian activities** by National Societies, with a view to **preventing and alleviating human suffering**, and thereby contributing to the maintenance and promotion of human dignity and peace in the world.

The IFRC's work is guided by Strategy 2020 which puts forward three strategic aims:



**Save lives.**  
protect livelihoods,  
and strengthen recovery  
from disaster and crises.



Enable **healthy**  
and **safe** living.



Promote **social inclusion**  
and a culture of  
**non-violence** and **peace**.

## Disaster Response Financial Report

## MDRGE011 - Georgia - Floods

Timeframe: 25 Jul 18 to 25 Oct 18

Appeal Launch Date: 25 Jul 18

Final Report

## Selected Parameters

Reporting Timeframe	2018/07-11	Programme	MDRGE011
Budget Timeframe	2018/07-10	Budget	APPROVED
Split by funding source	Y	Project	*
Subsector:	*		

All figures are in Swiss Francs (CHF)

## I. Funding

	Raise humanitarian standards	Grow RC/RC services for vulnerable people	Strengthen RC/RC contribution to development	Heighten influence and support for RC/RC work	Joint working and accountability	TOTAL	Deferred Income
<b>A. Budget</b>		60,060				60,060	
<b>B. Opening Balance</b>							
<b>Income</b>							
<u>Other Income</u>							
<i>DREF Allocations</i>		60,060				60,060	
<b>C4. Other Income</b>		60,060				60,060	
<b>C. Total Income = SUM(C1..C4)</b>		60,060				60,060	
<b>D. Total Funding = B + C</b>		60,060				60,060	

\* Funding source data based on information provided by the donor

## II. Movement of Funds

	Raise humanitarian standards	Grow RC/RC services for vulnerable people	Strengthen RC/RC contribution to development	Heighten influence and support for RC/RC work	Joint working and accountability	TOTAL	Deferred Income
<b>B. Opening Balance</b>							
<b>C. Income</b>		60,060				60,060	
<b>E. Expenditure</b>		-53,725				-53,725	
<b>F. Closing Balance = (B + C + E)</b>		6,335				6,335	

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Subsector:	*		

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## III. Expenditure

Account Groups	Budget	Expenditure					TOTAL	Variance
		Raise humanitarian standards	Grow RC/RC services for vulnerable people	Strengthen RC/RC contribution to development	Heighten influence and support for RC/RC work	Joint working and accountability		
	A					B	A - B	
<b>BUDGET (C)</b>			<b>60,060</b>			<b>60,060</b>		
<b>Relief items, Construction, Supplies</b>								
Clothing & Textiles	14,080						14,080	
Food	6,690						6,690	
Water, Sanitation & Hygiene	10,704						10,704	
Utensils & Tools	4,480						4,480	
<b>Total Relief items, Construction, Sup</b>	<b>35,954</b>						<b>35,954</b>	
<b>Logistics, Transport &amp; Storage</b>								
Storage	510						510	
Distribution & Monitoring	1,200						1,200	
Transport & Vehicles Costs	3,700		101			101	3,599	
<b>Total Logistics, Transport &amp; Storage</b>	<b>5,410</b>		<b>101</b>			<b>101</b>	<b>5,309</b>	
<b>Personnel</b>								
International Staff	5,000						5,000	
National Society Staff	3,200						3,200	
Volunteers	1,080						1,080	
<b>Total Personnel</b>	<b>9,280</b>						<b>9,280</b>	
<b>General Expenditure</b>								
Travel	3,000		2,096			2,096	904	
Information & Public Relations	900						900	
Office Costs	300						300	
Communications	500						500	
Financial Charges	250		21			21	229	
Other General Expenses	800						800	
<b>Total General Expenditure</b>	<b>5,750</b>		<b>2,117</b>			<b>2,117</b>	<b>3,633</b>	
<b>Contributions &amp; Transfers</b>								
Cash Transfers National Societies			48,228			48,228	-48,228	
<b>Total Contributions &amp; Transfers</b>			<b>48,228</b>			<b>48,228</b>	<b>-48,228</b>	
<b>Indirect Costs</b>								
Programme & Services Support Recove	3,666		3,279			3,279	387	
<b>Total Indirect Costs</b>	<b>3,666</b>		<b>3,279</b>			<b>3,279</b>	<b>387</b>	
<b>TOTAL EXPENDITURE (D)</b>	<b>60,060</b>		<b>53,725</b>			<b>53,725</b>	<b>6,335</b>	
<b>VARIANCE (C - D)</b>			<b>6,335</b>			<b>6,335</b>		

**Disaster Response Financial Report****MDRGE011 - Georgia - Floods**

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Final Report

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Reporting Timeframe	2018/07-11	Programme	MDRGE011
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Split by funding source	Y	Project	*
Subsector:	*		

All figures are in Swiss Francs (CHF)

**IV. Breakdown by subsector**

Business Line / Sub-sector	Budget	Opening Balance	Income	Funding	Expenditure	Closing Balance	Deferred Income
<b>BL2 - Grow RC/RC services for vulnerable people</b>							
Disaster management	60,060		60,060	60,060	53,725	6,335	
Subtotal BL2	60,060		60,060	60,060	53,725	6,335	
<b>GRAND TOTAL</b>	<b>60,060</b>		<b>60,060</b>	<b>60,060</b>	<b>53,725</b>	<b>6,335</b>	

<b>FI-1 Strengthening National Societies</b>							1,080	2668.03	2217.94	450.09	
<b>Outcome SFI1.01:</b>							1,080	2668.03	2217.94	450.09	
<b>Output S1.1.2:</b>											
1121						0					
1122						0					
1123						0					
<b>Total Output S1.1.2:</b> AP039							0				
<b>Output S1.1.4:</b>											
1141	667	Volunteer insurance	Volunteer	120.00	1	1.50	180	444.67		444.67	
1142	667	Volunteer travel expenses	Volunteer	120.00	10	3.50	420	1,037.57	1,017.00	20.57	
1143	667	Food for volunteers	Food for	120.00	10	4.00	480	1,185.79	1,200.94	(15.15)	
<b>Total Output S1.1.4:</b> AP040							1,080	2,668.03	2,217.94		450.09
<b>Output S1.1.6:</b>											
1161						0					
1162						0					
1163						0					
<b>Total Output S1.1.6:</b> AP042							0				
<b>International Disaster Management</b>							5,410	13364.86	13364.28		0.58
<b>Outcome SFI2.01</b>							5,410	13364.86	13364.28		0.58
<b>Output S2.1.4:</b>											
1141	590	Storage, Warehousing		1.00		510.00	510	1,259.90	1,260.00	(0.10)	
1142	592	Distribution & Monitoring		1.00		1,200.00	1,200	2,964.48	2,578.28	386.20	
1143	593	Transport & Vehicle Costs/fuel		4.00		525.00	2,100	5,187.84	4,823.00	364.84	
	593	Transport & Vehicle Costs/truck rent		2.00		800.00	1,600	3,952.64	4,703.00	(750.36)	
<b>Total Output S2.1.4:</b>							5,950	14,698.88	15,721.99		(1023.11)
<b>Influence others as leading strategic partner</b>							1,400	3,458.56	3,458.16		0.40
<b>Outcome SFI3.01:</b>							1,400	3,458.56	3,458.16		0.40
<b>Output S3.1.1:</b>											
1111						0					
1112						0					
1113						0					
<b>Total Output S3.1.1:</b> AP053							0				
<b>Output S3.1.2:</b>											
1121	710	Information & Public Relations		450.00	1	2.00	900	2,223.36	2,454.90	(231.54)	
1122	740	Communications (phone costs)		25.00	1	20.00	500	1,235.20	1,003.26	231.94	
1123							0				
<b>Total Output S3.1.2:</b> AP054							1,400	3,458.56	3,458.16		0.40
<b>Outcome SFI3.02:</b>							4,550	11,240	12,263.83		(1,023.51)
<b>Output S3.2.1:</b>											
1211	760	Financial Charges		1.00	1	250.00	250	617.60	1,484.13	(866.53)	
1212							0				
1213							0				
<b>Total Output S3.2.1:</b> AP064							250	617.60	1,484.13		(866.53)
<b>Output S3.2.2:</b>											
1221	730	Office Costs - - stationary		3.00	1	100.00	300	741.12	741.00	0.12	
1222	750	Other General expenses (internet, electricity, ...)		1.00	1	800.00	800	1,976.32	2,038.70	(62.38)	
1223							0				
<b>Total Output S3.2.2:</b> AP060							1,100	2,717.44	2,779.70		(62.26)
<b>Output S3.2.3:</b>											
1231	662	NS staff hotel expense/travel in region		3.00		200.00	600	1,482.24	1,510.00	(27.76)	
1232	662	NS staff Per Diem/travel in region		3.00		150.00	450	1,111.68	472.50	639.18	
1233	662	NS staff salary/temporary staff involved in operation		2.00		1,075.00	2,150	5,311.36	6,017.50	(706.14)	
<b>Total Output S3.2.3:</b> AP061							3,200	7,905.28	8,000.00		(94.72)
<i>Sort other rows as necessary for Disaster preparedness and risk reduction and National Society capacity building</i>											
<b>Total SOCS</b>											
1101		SOSC									
<b>Total SOCS</b>											
<b>Total Budget:</b>							48,394.00	119,552.54	119,107.41		445.13
<b>Programme support:</b>							3,145.61				
<b>Total Budget:</b>							51,540				

CASH BALANCE	CHF	GEL
CASH RECEIVED	48,394	119,553
CASH EXPENDITURES	48,214	119,107
Cash balance refunded to IFRC		445
<b>BALANCE</b>		<b>0</b>

NS Budget Holder

N. OSEPAISHVILI  
Name Signature

NS Finance Validation

E. Kobmeshvili  
Name Signature

IFRC Budget Holder

A. Ranaic  
Name Signature

IFRC Finance Validation

E. KRISTOSOSHI  
Name Signature

