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Emergency Plan of Action (EPOA)

Gambia: Ebola Virus Disease Preparedness

 International Federation
of Red Cross and Red Crescent Societies

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| DREF operation | Operation n° MDRGM009 |
| Date of Issue: 4 May, 2015 | Glide number: EP-2014-000039-GMB |
| Operation start date: 15 September, 2014 | Operation end date: 30 January, 2015 |
| Host National Society: Gambia Red Cross Society | Operation budget: CHF 46,856 |
| Number of people affected: 1,000,000 in 7 regions and districts of North Bank, Lower River, Central River, Upper River, West Coast, Banjul Municipality and Kanifing Municipality. | |
| Number of people assisted: 361,690 | |
| National Societies involved in the operation: Gambia and Spanish Red Cross Societies. | |
| Other partner organizations involved in the operation: Gambia Ministry of Health, National Disaster Management Agency, WHO, UNICEF, USAID, CDC | |

A. Situation analysis

Description of the disaster

In February 2014, there was an outbreak of the Ebola Virus Disease (EVD) in Guinea, which has spread to Liberia, Mali, Nigeria, Senegal and Sierra Leone causing untold hardship and hundreds of deaths in these countries. As of 6 March 2015, a total of 24,282 cases, and 9,976 deaths, which were attributed to the EVD, had been recorded across the most affected countries of Guinea, Liberia and Sierra Leone. In the Democratic Republic of Congo (DRC), an outbreak of the EVD was also reported, but is considered of a different origin than that which has affected West Africa.

On 29 August 2014, following the confirmation of the EVD in neighbouring Senegal, the Gambia, which shares a border with this country, triggered the Gambia Red Cross Society (GRCS) to initiate measures to prevent and prepare for an occurrence of the virus, which included:

- Awareness raising, information sharing and communication linked to community social mobilization activities.
- Strengthening of epidemiological surveillance in collaboration with the health structure of the areas concerned.
- Coordination and integration of activities with the Ministry of Health (MoH).
- Participation in the National Task Force.

This DREF has been partially replenished by the Canadian Red Cross/Government. Major donors and partners of the DREF include the Red Cross Societies and governments of Australia, Austria, Belgium, Canada, Denmark, Ireland, Italy, Japan, Luxembourg, Monaco, the Netherlands, Norway, Spain, Sweden and the USA, as well as DG ECHO, the UK Department for International Development (DFID) the Medtronic, Zurich and Coca Cola Foundations and other corporate and private donors.



Gambia Red Cross volunteers sensitizing community members. Photo/GRCS/IFRC

The IFRC, on behalf of the GRCS would like to extend many thanks to all partners for their generous contributions.

[<click here for the final financial report and here for the contact details >](#)

Summary of response

Overview of Host National Society

Since the confirmation of the EVD in Guinea, the International Federation of Red Cross and Red Crescent Societies (IFRC) with the National Societies have developed response strategies, which include supporting the National Societies of the affected countries, countries with a physical border to the affected countries and those who are at risk. On 15 September 2014, the IFRC released CHF 46,856 from the Disaster Relief Emergency Fund (DREF) to support the GRCS with EVD preparedness activities for a period of three months, specifically in the seven regions of Banjul Municipality, Central River, Kanifing Municipality, Lower River, North Bank, Upper River and West Coast.

Overview of Red Cross Red Crescent Movement in country

The International Federation of Red Cross and Red Crescent Societies (IFRC) provided support through its' Sahel regional representation in Dakar, Senegal, as well as through its Zone office in Nairobi, Kenya. A Memorandum of Understanding (MoU) was signed by the IFRC and GRCS, which outlined the parties responsibilities to implement the activities planned within the DREF operation. The ICRC expressed an interest in providing support to the GRCS (in coordination with the IFRC), in case of an outbreak of the EVD. The Spanish Red Cross is also present in country.



Training of GRCS volunteers. Photo:GRCS/IFRC

Overview of non-RCRC actors in country

Through the DREF operation, the GRCS has contributed to the MoHs country plan to prevent the EVD; and has worked in collaboration with the Epidemiology and disease control unit and regional health structures to implement the planned activities. The GRCS has been a member of the National Task Force, which was established by the MoH for EVD preparedness and response; and also the Logistics, Clinical response and Communication Task Forces. Please note that all EVD preparedness and response activities have been coordinated by the National Task Force, and the DREF operation was presented for approval prior to implementation. Please note that the response of other partner organizations was limited.

Needs analysis and scenario planning

In the Gambia, since the EVD had not been experienced before, its population and the health authorities had limited understanding of the virus, its mode of transmission and the appropriate behaviour to avoid the risk of contamination. As of 29 August 2014, a case of EVD was reported in Senegal, and the Gambia due its proximity; as well as the mobility of populations between the countries, was identified as being especially at risk of an outbreak of the virus.

High risk identified areas in the seven regions of Banjul Municipality, Central River, Kanifing Municipality, Lower River, North Bank, Upper River and West Coast.

B. Operational strategy and plan

Overall Objective

The overall objective is to prepare Gambia Red Cross Society through staff and volunteers training and awareness raising, distribution of information, education and communication for a possible outbreak and also to undertake targeted social mobilization in order to reduce risk and improve preparedness and prevention activities alongside the Ministry of Health.

Proposed strategy

The proposed strategy was in accordance with the IFRCs response and preparedness strategy for countries in the region, and specifically those that bordered those countries where cases had been reported. The activities focused on:

- Preparedness for response through volunteer training in communication around epidemics and behavioral change;
- Supporting Ministries of Health (and other actors) in prevention activities and social mobilization;
- Pre-positioning personal protective equipment and related training;
- Adaption and dissemination of information, education and communication material linked with community social mobilization activities.

Operational support services

Human resources (HR)

Through this DREF operation, 150 volunteers were mobilized from the seven target regions, in collaboration with members of staff carried out the activities planned. The Volunteer Management Coordinator supported the Branch Officers in the selection of volunteers by verifying in the data base the list of volunteers submitted to the Head Office. The Health and Disaster Coordinators led the implementation at the coordination level. The Dissemination Coordinator took care of all the communication bit of the implementation. He also coordinated all radio programs. The staff and volunteers involved in the DREF operation were briefed not to engage in any treatment or handling suspected cases or deaths at community level without proper training and support services in order to ensure their safety. Please note that an IFRC Regional Disaster Response Team (RDRT) was requested, however was not deployed.

Logistics and supply chain

Low personal protective equipment (PPE) kits were pre-positioned in country by the World Health Organization (WHO). All other necessary items were procured locally in accordance with the agreed IFRC logistics standards.

Communications

Communication and visibility of the activities planned within the DREF operation was ensured through local media broadcasting, and the distribution of visibility materials. Regular updates were shared with the IFRC Sahel regional representation during the implementation of the DREF operation.

Security

Security risks were monitored and responded to ensure that volunteers and staff working on the operation were safe. As noted, all staff and volunteers involved in the DREF operation were briefed prior to implementation of the activities planned to ensure their safety.

Planning, monitoring, evaluation and reporting (PMER)

The GRCS, in close cooperation with the IFRC Sahel regional representation monitored the progress of the DREF operation and provided necessary technical expertise. The IFRC Sahel regional representation carried out a mission to the Gambia to support the GRCS with the completion of some remaining activities, and to monitor the level of implementation as per the agreed EPoA.

C. DETAILED OPERATIONAL PLAN

Early warning & emergency response preparedness

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| Early Warning & emergency response preparedness |
| Outcome 1 : The immediate risks to the health of population in the targeted areas is reduced |
| Output 1.1: The capacity of the Gambia Red Cross Society to prepare for potential Ebola response is strengthened. |
| Activities planned |
| 1.1.1 Train 150 volunteers and supervisors in epidemic control for volunteers |

1.1.2 Monitor and report on activities carried out

Achievements

1.1.1 In total, 150 volunteers received training on the Epidemic Control for Volunteers (ECV) manual, which equates to 100 per cent of the intended target. The 150 volunteers were attached to 679 communities across the seven target regions to carry out awareness raising / sensitization and surveillance activities.

Table 1: Detailed breakdown by the target regions

| No | Branch | No Volunteers |
|----|-----------------------|---------------|
| 1 | Banjul | 5 |
| 2 | Kanifing Municipality | 20 |
| 3 | West Coast Region | 30 |
| 4 | Low River Region | 20 |
| 5 | Central River Region | 20 |
| 6 | North Bank Region | 35 |
| 7 | Upper River Region | 20 |
| | Total | 150 |

1.1.2 Five monitoring trips were made to the seven target regions to monitor the activities carried out by the volunteers. The MoH also carried out constant monitoring visits to the field and reported to the National Task Force. As noted, the IFRC Sahel regional representation also carried out a monitoring mission to all seven target regions.

Challenges

- None reported.

Lessons Learned

- None reported.

Output 1.2: Increased public awareness about EVD (signs and symptoms, transmission risk factors, actions for suspected cases, its prevention and control measures)**Activities planned**

1.2.1 Distribution of information, education and communication materials in at-risk communities

1.2.2 Identification of community leaders and conduct targeted sensitization activities

1.2.3 Organize community discussions

1.2.4 Radio broadcasting

1.2.5 Social mobilization with dissemination of key messages on Ebola virus disease prevention

Achievements

1.2.1 In total, 2,000 information, education and communication (IEC) materials (1,000 posters and 1,000 flyers) were printed and distributed in all the target communities. The IECs contained specific messages on the EVD, its symptoms, mode of contamination and prevention methods. During the monitoring visit, posters were found hanging in most of the communities, and also in people's homes.

1.2.2 In total, 20 community leaders were trained on proper hand washing, signs and symptoms of Ebola how to use the 1025 free toll to call if there are any questions or suspects. These community leaders were used to support the volunteers in sensitizing the community members; including those in satellite communities.

1.2.3 Community discussions were organized at border areas, crossing points, health centers, Loomo (weekly markets), markets and schools to sensitize people on EVD.

1.2.4 More than 20 radio broadcasts were made through four national radio stations, which covered the whole country. Community radio stations also supported, broadcasting live coverage of EVD awareness raising / sensitization activities being carried out.

1.2.5 Following the ECV training, the 150 volunteers supported by 20 community leaders carried out EVD awareness raising / sensitization activities. In total, 361,690 people have been sensitized on hygiene promotion, the mode of transmission of the EVD, its symptoms and methods of prevention in the seven target regions. Please note that this equates to more than 300 per cent of the intended target.

Challenges

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| <ul style="list-style-type: none"> Radio broadcasting was slowed by the lack of an available Regional Disaster Response Team member (RDRT); and as such an Operations Update requesting an extension of 45 days was issued. |
| Lessons Learned |
| <ul style="list-style-type: none"> None reported. |
| Output 1.3: Community epidemiological surveillance is set-up/enhanced |
| Activities planned |
| 1.3.1 Participate in information and coordination meeting with authorities |
| 1.3.2 Set up/enhance community monitoring committees for disease surveillance |
| 1.3.3 Epidemiological control and monitoring through community disease surveillance |
| Achievements |
| 1.3.1 As noted, the GRCS has been an active member of the National Task Force, which was established by the MoH for EVD preparedness and response; and also the Logistics, Clinical response and Communication Task Forces. Moreover, regular meetings were held with MoH structures at national and local levels. |
| 1.3.2 As an active member of the National Task Forces, the GRCS has supported the set-up of 150 community surveillance committees at branch level, comprising of community members, administrative authorities and leaders. The community surveillance committees have been regularly monitored and supervised by the MoH. Community level surveillance has also been carried out through the 150 volunteers in their communities and communities surrounding them. All the community members were told to call “1025 free toll number on all the GSMs in the country” for support should they need to ask any question on EVD or have a doubt or want to clarify issues. |
| 1.3.3 All the GRCS branches in the seven target regions were supplied with sanitizers, soaps and detergents to help them in the epidemiological control of the disease. Hand washing units were placed in all the branches and at the national headquarters of the GRCS. Moreover, border posts were supplied with hand washing units and detergents. |
| Challenges |
| <ul style="list-style-type: none"> Inadequate number of volunteers for the exercise. |
| Lessons Learned |
| <ul style="list-style-type: none"> Volunteers can do more if well motivated and encouraged. Volunteers were given incentives for 20 days but end up working for three months. |

D. THE BUDGET

There was an overall underspend of CHF 7,143 against the approved budget of CHF 46,856. This balance will now be reimbursed to the DREF. This has been justified based on the explanations below on the budget variances ;

- “Transport & Vehicles” was overspent by CHF 254, which was related to the need to conduct monitoring visits in the seven target regions, which was under budgeted at the onset of the DREF operation.
- “International Staff” was unspent by CHF 6,000, and was due to there not being an RDRT with an appropriate profile available, since they had all been deployed to support EVD operations in affected countries.
- “National Society Staff” was underspent by CHF 1,344, which equates to 17 per cent and was due to an increase in the value of the CHF against the GMD; and since National Society per diem and accommodation costs were paid in local currency (GMD) there was a reduction in the expenditure.
- “Volunteers” was underspent by CHF 690, which equates to 4 per cent and was due to slightly reduced costs for the training of volunteers against what was budgeted at the onset of the DREF operation.
- “Workshops & Training” was underspent by CHF 187, which equates to 10.5 per cent and was due to an increase in the value of the CHF against the GMD (see above).
- “Travel” was overspent by CHF 329, which equates to 22 per cent and was due to the need to conduct monitoring visits (flight ticket) in the seven target regions, which was under budgeted at the onset of the DREF operation.
- “Information & Public Relations” was underspent by CHF 281, which equates to 12 per cent and was due to journalists and panellists, which were invited to attend some of the activities planned not all participating.
- “Office Costs” was underspent by CHF 182, which equates to 25 per cent and was due to the need to reduce this line in order to cover overspends in other areas, e.g. Travel etc.
- “Communications” was underspent by CHF 542, which equates to 40 per cent and was due to over budgeting at the onset of the DREF operation; as well as increase in the value of the CHF against the GMD (see above).

- “Financial Charges” was overspent by CHF 2,960, which equates to 180 per cent and was due to losses caused by Forex rates between the CHF and GMD.

Contact information

For further information specifically related to this operation please contact:

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- **IFRC Regional Representation:** Momodou Lamin Fye, Regional Representative for Sahel; Dakar; phone: +221 33 869 36 41; email: momodoulamin.fye@ifrc.org
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For Resource Mobilization and Pledges:

- **In IFRC Zone:** Penny Elghady, Resource Mobilization Coordinator; Addis Ababa; phone: + 254 721 486 953; email: penny.elghady@ifrc.org

For Performance and Accountability (planning, monitoring, evaluation and reporting enquiries)

- **In IFRC Zone:** Robert Ondrusek, PMER Coordinator, Africa phone: +254 731 067 277; email: robert.ondrusek@ifrc.org
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How we work

All IFRC assistance seeks to adhere to the Code of Conduct for the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGOs) in Disaster Relief and the Humanitarian Charter and Minimum Standards in Disaster Response (Sphere) in delivering assistance to the most vulnerable.

The IFRC's vision is to inspire, encourage, facilitate and promote at all times all forms of humanitarian activities by National Societies, with a view to preventing and alleviating human suffering, and thereby contributing to the maintenance and promotion of human dignity and peace in the world.

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Saving lives, changing minds.



The IFRC's work is guided by Strategy 2020 which puts forward three strategic aims:

1. Save lives, protect livelihoods, and strengthen recovery from disaster and crises.
2. Enable healthy and safe living.
3. Promote social inclusion and a culture of non-violence and peace

Disaster Response Financial Report

MDRGM009 - Gambia - Ebola Virus Disease Preparedness

Timeframe: 15 Sep 14 to 30 Jan 15

Appeal Launch Date: 15 Sep 14

Annual Report

Selected Parameters

| | | | |
|-------------------------|---------------|-----------|----------|
| Reporting Timeframe | 2014/9-2015/3 | Programme | MDRGM009 |
| Budget Timeframe | 2014/9-2015/1 | Budget | BUDGET9 |
| Split by funding source | Y | Project | * |
| Subsector: | * | | |

All figures are in Swiss Francs (CHF)

I. Funding

| | Raise humanitarian standards | Grow RC/RC services for vulnerable people | Strengthen RC/RC contribution to development | Heighten influence and support for RC/RC work | Joint working and accountability | TOTAL | Deferred Income |
|--------------------------------------|------------------------------|---|--|---|----------------------------------|--------|-----------------|
| A. Budget | | 46,856 | | | | 46,856 | |
| B. Opening Balance | | | | | | | |
| Income | | | | | | | |
| <u>Other Income</u> | | | | | | | |
| <i>DREF Allocations</i> | | 46,856 | | | | 46,856 | |
| C4. Other Income | | 46,856 | | | | 46,856 | |
| C. Total Income = SUM(C1..C4) | | 46,856 | | | | 46,856 | |
| D. Total Funding = B +C | | 46,856 | | | | 46,856 | |

* Funding source data based on information provided by the donor

II. Movement of Funds

| | Raise humanitarian standards | Grow RC/RC services for vulnerable people | Strengthen RC/RC contribution to development | Heighten influence and support for RC/RC work | Joint working and accountability | TOTAL | Deferred Income |
|---|------------------------------|---|--|---|----------------------------------|---------|-----------------|
| B. Opening Balance | | | | | | | |
| C. Income | | 46,856 | | | | 46,856 | |
| E. Expenditure | | -39,712 | | | | -39,712 | |
| F. Closing Balance = (B + C + E) | | 7,144 | | | | 7,144 | |

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| Subsector: | * | | |

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III. Expenditure

| Account Groups | Budget | Expenditure | | | | | TOTAL | Variance |
|---|---------------|------------------------------|---|--|---|----------------------------------|---------------|----------|
| | | Raise humanitarian standards | Grow RC/RC services for vulnerable people | Strengthen RC/RC contribution to development | Heighten influence and support for RC/RC work | Joint working and accountability | | |
| | A | | | | | B | A - B | |
| BUDGET (C) | | | 46,856 | | | 46,856 | | |
| Relief items, Construction, Supplies | | | | | | | | |
| Clothing & Textiles | 1,424 | | 1,207 | | | 1,207 | 217 | |
| Water, Sanitation & Hygiene | 3,916 | | 3,541 | | | 3,541 | 374 | |
| Teaching Materials | 1,732 | | 1,567 | | | 1,567 | 165 | |
| Total Relief items, Construction, Sup | 7,072 | | 6,316 | | | 6,316 | 756 | |
| Logistics, Transport & Storage | | | | | | | | |
| Transport & Vehicles Costs | | | 254 | | | 254 | -254 | |
| Total Logistics, Transport & Storage | | | 254 | | | 254 | -254 | |
| Personnel | | | | | | | | |
| International Staff | 6,000 | | | | | | 6,000 | |
| National Society Staff | 7,523 | | 6,179 | | | 6,179 | 1,344 | |
| Volunteers | 14,351 | | 13,661 | | | 13,661 | 690 | |
| Total Personnel | 27,873 | | 19,840 | | | 19,840 | 8,033 | |
| Workshops & Training | | | | | | | | |
| Workshops & Training | 1,780 | | 1,592 | | | 1,592 | 187 | |
| Total Workshops & Training | 1,780 | | 1,592 | | | 1,592 | 187 | |
| General Expenditure | | | | | | | | |
| Travel | 1,500 | | 1,829 | | | 1,829 | -329 | |
| Information & Public Relations | 2,254 | | 1,973 | | | 1,973 | 281 | |
| Office Costs | 712 | | 530 | | | 530 | 182 | |
| Communications | 1,331 | | 789 | | | 789 | 541 | |
| Financial Charges | 1,475 | | 4,165 | | | 4,165 | -2,691 | |
| Other General Expenses | | | 0 | | | 0 | 0 | |
| Total General Expenditure | 7,271 | | 9,287 | | | 9,287 | -2,015 | |
| Indirect Costs | | | | | | | | |
| Programme & Services Support Recove | 2,860 | | 2,424 | | | 2,424 | 436 | |
| Total Indirect Costs | 2,860 | | 2,424 | | | 2,424 | 436 | |
| TOTAL EXPENDITURE (D) | 46,856 | | 39,712 | | | 39,712 | 7,143 | |
| VARIANCE (C - D) | | | 7,143 | | | 7,143 | | |

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| Subsector: | * | | |

All figures are in Swiss Francs (CHF)

IV. Breakdown by subsector

| Business Line / Sub-sector | Budget | Opening Balance | Income | Funding | Expenditure | Closing Balance | Deferred Income |
|--|---------------|-----------------|---------------|---------------|---------------|-----------------|-----------------|
| BL2 - Grow RC/RC services for vulnerable people | | | | | | | |
| Disaster response | 46,856 | | 46,856 | 46,856 | 39,712 | 7,144 | |
| Subtotal BL2 | 46,856 | | 46,856 | 46,856 | 39,712 | 7,144 | |
| GRAND TOTAL | 46,856 | | 46,856 | 46,856 | 39,712 | 7,144 | |